

# enrollment policies

## Enroll now! Many expeditions fill early.

### BY PHONE: 800-841-0186 (M-F, 8:30-5 EST)

This is the fastest way to get enrolled and ensure that there is availability on the course of your choice. An Admissions Advisor can answer your questions, check course availability, secure your spot in a course and immediately begin the enrollment process .

### ON THE WEB

Complete our online application on our Web site at [www.ncoutwardbound.org](http://www.ncoutwardbound.org). An Admissions Advisor will contact you to complete the enrollment process. Please note: Your spot is not secure until we complete the enrollment process.

### BY MAIL OR FAX:

You may also fax or mail the application enclosed. While this is the slowest process to enroll, you may choose to use this paper application if you are applying for financial aid or wish to pay by check. Please note: Your spot is not secure until we complete the enrollment process.

## COURSE COSTS

### Tuition

The tuition covers ALL food, instruction, land use permits and use of most of the equipment, including backpacks, sleeping bags and technical gear. Students may need to buy some personal gear, such as footwear or clothing; a gear list will be sent to you upon enrollment. Students are also responsible for the costs of a physician's exam (if required) and travel to and from the course meeting location.

### Application Fee

Outward Bound charges a nonrefundable \$100 Application Fee to cover the expenses associated with processing your application . Your \$100 Application Fee is refundable only if

(a) you are wait-listed and a space does not open for you, (b) we cancel your course, or (c) you apply for and do not receive the scholarship amount you request.

### Transportation Fee

The \$100 Transportation Fee covers expenses like transportation to and from course start and end locations, fuel and other expenses related to maintaining a fleet of vehicles. The Appalachians to the Andes Semester courses have additional travel expenses for group flights to Patagonia.

## PAYMENT SCHEDULES

If you enroll more than 60 days prior to the first day of the course, we require:

- A non-refundable Application Fee of \$100
- A tuition deposit of \$400 (\$600 for Semester, Instructor or International courses.)\*
- OR enroll and pay in full for your course more than 60 days before the course begins, and Outward Bound will waive the \$100 application fee.

If you enroll fewer than 60 days before the course start, we require full payment at the time of enrollment, which includes:

- \$100 Application Fee
- \$100 Transportation Fee
- Full Tuition

## SCHOLARSHIPS

North Carolina Outward Bound School is a nonprofit educational organization that offers scholarships. Scholarships are generally twenty to fifty percent of course tuition and are made available according to student need on a first-come, first-served basis.

### How to Apply for a Scholarship

After enrolling, submit a completed Scholarship Application with appropriate supporting materials using the application enclosed or on our Web site at [www.ncoutwardbound.org](http://www.ncoutwardbound.org). Until you have submitted all the required materials we cannot hold a spot for you on your chosen course. If you qualify, you will be notified about the amount of your award and how to pay the balance of your tuition. Once you accept your award, all course refund and cancellation policies apply . If you do not receive the amount you request and you decide to cancel, Outward Bound will refund your \$100 application fee. Scholarships are not transferable .

*\*Scholarship Applicants need only pay the application fee regardless of the date of your enrollment until your scholarship has been awarded. However, we cannot guarantee spots for scholarship applicants until all your scholarship application materials are received and you have accepted your award.*

### BY PHONE:

Toll free 800-841-0186 using your MasterCard or Visa.

### BY FAX:

828-298-8660

### BY MAIL:

Send completed application with application fee and tuition deposit to the address below:

North Carolina Outward Bound School  
2582 Riceville Road,  
Asheville, NC 28805

### ON THE WEB:

www.ncoutwardbound.org

Please print all information. Check appropriate boxes when applicable. If applying for scholarship, please complete form on reverse side.

### Personal Information

Applicant's Name \_\_\_\_\_  
Last First Middle

Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_  
Phone: Home (\_\_\_\_) \_\_\_\_\_ Other (\_\_\_\_) \_\_\_\_\_  
Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_  
 Male  Female

### Parents or Guardians (if applicant is under 21)

Name \_\_\_\_\_  
Last First Middle

Relationship \_\_\_\_\_  
Mailing Address \_\_\_\_\_  
\_\_\_\_\_  
City State Zip

E-mail \_\_\_\_\_  
Fax \_\_\_\_\_  
Phone: Work (\_\_\_\_) \_\_\_\_\_ Other (\_\_\_\_) \_\_\_\_\_

### 2nd Parent/Guardian

Name \_\_\_\_\_  
Last First Middle

Relationship \_\_\_\_\_  
E-mail \_\_\_\_\_  
Fax \_\_\_\_\_  
Phone: Work (\_\_\_\_) \_\_\_\_\_ Other (\_\_\_\_) \_\_\_\_\_

### Academic Information

Applicant's current school/college \_\_\_\_\_  
Year in school: \_\_\_\_\_

### Course Information

#### First Choice

Course Number \_\_\_\_\_ Course Date \_\_\_\_\_  
In the event this course is full, I'd like to be (check only one):  
 On course waiting list (cancellations may provide an opening)  
 On a different course

#### Second Choice

Course Number \_\_\_\_\_ Course Date \_\_\_\_\_

### Application Fee/Tuition Deposit

I am enclosing the application fee\* of \$100 and tuition deposit for a total:

- \$500  
 \$700 for Semester, Instructor or International courses  
 \$100 application fee\* only as I am applying for scholarship and have completed the application on the reverse.  
 Full tuition, application fee (\$100) and transportation fee (\$100) for total of \_\_\_\_\_

- Enclosed is my check payable to Outward Bound.  
 Charge my MasterCard or Visa

Print Cardholder's Name \_\_\_\_\_  
Type of Card  MasterCard  Visa  
Card Number \_\_\_\_\_  
Expiration Date \_\_\_\_\_ Amount of Charge \$ \_\_\_\_\_  
Cardholder's Signature \_\_\_\_\_  
Tuition will be paid by  Myself  Parent/Guardian

*\*\$100 application fee is nonrefundable unless you apply for and do not receive the scholarship you requested or we cancel your course. If you enroll and pay in full more than 60 days prior to course start we will waive or refund your application fee.*

An Admissions Advisor will contact you to confirm your spot and complete the enrollment process. I understand that my spot is NOT secure until that time. The best times to reach me (and/or the applicant) are:

\_\_\_\_\_ am/pm at \_\_\_\_\_  
\_\_\_\_\_ am/pm at \_\_\_\_\_

### Acceptance of Terms

I have read and accepted the terms of payment and the cancellation/refund policy attached to this form. I understand that final acceptance for this course is dependent on approval of my Confidential Information Form that will be sent to me when my application is received, and I accept that if I fail to meet payment schedules I could forfeit my place in the course. My signature below also indicates my genuine desire to participate in an Outward Bound course, an understanding of the rigorous nature of the course and that the information in this form is accurate.

Please sign below:

Applicant \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_  
(if applicant is under 21)